



## EXECUTIVE SUMMARY

**Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with the Commission on Collegiate Nursing Education (CCNE) for membership and renewal dues for FY2024-2025 for the nursing department. Estimated Contract Spend Amount: \$2,890.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00**

**Presenter(s): Jeffrey Guild, Vice Provost of Academic Affairs**

**1. Describe the purpose of this purchase of goods, services, information technology, construction, or use of space.** The Commission on Collegiate Nursing Education (CCNE) is an accrediting body for nursing programs in the United States. CCNE is the accreditation body for the RN-BSN program.

The Broward College RN to BSN program is a fully accredited program by the Commission on Collegiate Nursing Education (CCNE). This accreditation ensures that the program meets rigorous national standards for quality and prepares graduates to excel in the dynamic healthcare field. CCNE membership provides faculty and staff with valuable resources and professional development opportunities, fostering continuous improvement in nursing education. Furthermore, the program's alignment with the Florida Board of Nursing's regulations guarantees that graduates are well-prepared to meet the evolving demands of the profession and contribute meaningfully to patient care.

**2. Describe the competitive solicitation method used or, if none, the exemption relied on for bid waiver.** Small purchase for Category One (\$0.00 - \$10,000) per College Procedure A6Hx2-6.34 was used, where there are no formal or informal competitive requirements for goods and services acquired by the College at this dollar threshold. Membership dues, per Florida Statute 119.01(3) require that all financial, business, and membership records held by the organization with the individual(s) or organization(s) for whom a purchase order is being issued are to be considered public records and shall be subject to the provisions of Florida Statute 119.07.

**3. Describe business rationale for the purchase and how it was procured.**

**(A) What is the benefit of the purchase. If there is an ROI, describe the ROI and how calculated.** The annual CCNE membership for Broward College's RN to BSN program offers significant benefits. By maintaining accreditation, the program ensures high-quality education, academic structure and support to students and faculty, and strengthens industry partnerships. Other benefits are: improved student outcomes, increased enrollment, and enhanced faculty development, contribute to the program's long-term success. These factors can lead to increased tuition revenue, stronger industry connections, and a positive reputation, ultimately benefiting the college and its students.

**(B) How does the purchase support the Strategic Business Plan.** Not applicable.

**(C) If applicable, what is the rationale for the use of piggybacks, existing contract extensions, bid waivers in lieu of the College conducting a competitive solicitation. Not applicable.**

**(D) If a competitive solicitation process was conducted by the College, describe the process. Not applicable.**

**This Executive Summary is approved by:**

**Jeffrey Guild  
Vice Provost of Academic Affairs**



**INVOICE# ED28585**

**Date: 6/4/2024**

Updated

October 11, 2024

To Reflect Interim Dean Navarro

**TO:**

Antonio Navarro, MSN-NP, RN  
Interim Dean  
RN-BSN Program  
Broward College  
3501 Davie Road  
Davie, FL 33314

Description	Amount
Broward College Fee Type: Fiscal Year 2025 (July 1, 2024 - June 30, 2025) Annual Fee Program(s): baccalaureate degree program in nursing	\$2890

**THIS INVOICE IS DUE AND PAYABLE BY JULY 4, 2024.**

(Federal Tax ID #520971333)

**CCNE accepts the following forms of payment, in order of preference:**

**1) EFT/ACH, 2) credit card, and 3) checks.**

1) For EFT/ACH payments, please use:

Routing #: 054001204, Account #: 001933067300

Email for Remittance Notification: [accounting@aacnnursing.org](mailto:accounting@aacnnursing.org)

2) For credit card payments, please complete the secure online payment form at:

<https://fs9.formsite.com/ccne/pdvol7dmk0/index.html>

You will receive a receipt from Authorize.net once credit card payment is completed.

If you have questions regarding credit card payments, please contact 202-463-6930 x 277.

3) For check payments, make check payable to: Commission on Collegiate Nursing Education

Mail check with invoice, via U.S. Postal Service, to:

Commission on Collegiate Nursing Education

PO Box 418682

Boston, MA 02241-8682

If you have any questions concerning this invoice, please email [ccneinvoice@ccneaccreditation.org](mailto:ccneinvoice@ccneaccreditation.org).

Find more details on CCNE payment options and our W-9 here: <https://www.aacnnursing.org/Downloads/CCNE-Payment-Options>